

MINUTES
Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, July 26, 2018– 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:33 AM with the following in attendance: Dr. Frank, Mr. Eppers, Mr. Cross and Mr. Snell. Absent was Mrs. Wiseman.

Also in attendance: Mrs. Terry Strieter, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2018-103

Moved by Dr. Frank, seconded by Mr. Cross that the Agenda be approved.

Revisions and Additions were noted.

Vote: Dr. Frank, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Minutes of the June 14, 2018, Regular Board Meeting

2018-104

Moved by Mr. Cross, seconded by Mr. Eppers that the Minutes of the June 14, 2018, Regular Meetings be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Dr. Frank, aye.
Motion carried.

Open Communications

Brad Neavin, of Energy Optimizers, USA, explained the process of the “Energy Audit” recently completed by his company on the ESC facility. He presented the Lighting and Savings plan where LED lighting would replace the older fluorescent system the ESC currently has in place. Along with that was the estimated cost to complete the project, as was the estimated annual savings in electricity use to eventually pay for the cost of the project. There was additional discussion regarding other possible future improvement that would save energy costs.

Approve Energy Optimizers Project for New Lighting

2018-105

Moved by Dr. Frank, seconded by Mr. Cross that the project with Energy Optimizers to replace the lighting in the ESC building be approved at the estimated cost of \$53,480.

Vote: Mr. Snell, aye; Dr. Frank, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

Treasurer's Report

2018-106

The Treasurer presented the list of Bills paid for the month of May 2018 (summary below) for the Board's approval.

List of Bills Paid during June, 2018

General Fund "001"	\$1,107,451.02
Local Grants "019"	95,489.03
Staff Development "020"	1,028.40
Agency Financial "027"	2,909.76
State Grants "400"	0.00
Federal Grants "500"	16,898.97
Total	\$1,223,777.18

The Treasurer reviewed the monthly financial statements. He discussed the FY18 Ending Cash Balance along with the receivables and payables due to the FY18 District reconciliations.

Moved by Mr. Eppers, seconded by Dr. Frank that the Treasurers Report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Dr. Frank, aye; Mr. Eppers, aye.
Motion carried.

Superintendent's Report

The Superintendent reviewed her monthly update to the Board, which included an update of the Strategic Plan. There was discussion regarding the Summer Administrative Retreat in Oxford the first week of August.

Personnel Recommendations

2018-107

The Superintendent recommended the following Personnel Recommendations be approved.

Classified Staff FY19

Christine Kramer - Bellbrook Preschool Classroom Assistant, 1-year contract, Step15 Bachelor @ \$18.75 per hour, 6.5 hours per day, 4 days per week, 143 workdays plus 9 paid holidays for a total of 152 days for 2018-19 school year

Melanie Kavalunas - Beavercreek Satellite Classroom Assistant, 1-year contract, Step 22 Associates @ \$18.94 per hour, 7 hours per day, 5 days per week, 183 work days plus 9 paid holidays for a total of 192 days for 2018-19 school year

Hayley Crandall - Classroom Assistant, 1-year contract, Step 4 Associates @ \$14.78 per hour, 7 hours per day, 5 days per week, 181 work days plus 9 paid holidays for a total of 190 days for 2018-19 school year

Karen Karhoff - Classroom Assistant, 1-year contract, Step 7 Bachelor @ \$16.63 Per hour, 5 days per week, 6.5 hours per day, 183 work days plus 9 holidays for a total of 192 days for the 2018-19 school year

Amanda Castro - Supervisor/Project Manager, 1-year contract, 146 days, Step 6 Supervisor @ \$53,245.47 for 2018-19 school year

Sherry Smith - Pax Coach, 1-year contract, Step 16 Pax Coach, 73 days plus 6 holidays for a total of 79 days @ \$20,944.88 for 2018-19 school year

Carrie Taylor - Pax Coach, 1-year contract, Step 6 Pax Coach, 73 days plus 6 holidays for a total of 79 day @ \$15,611.55 for 2018-19 school year

Beth Smith - Family Engagement Consultant, 1-year contract, Step 11 Prof Staff Non Teaching, 73 total days @ \$20,108.08 for 2018-19 school year

Additional Pay - FY18

Casey Aldrich - up to 3 additional days during the month of July 2018, payable by timesheet, at regular daily rate for participation in CareLogic set-up and Implementation process

Anya Senetra - up to 8 additional days during the month of July 2018, payable by timesheet at regular daily rate for participation in the CareLogic set-up and implementation process

Certified Staff – FY19

Lorry Creech - INC Teacher, 1-year contract, 183 days, Step 14 Masters @ \$63,860.00 + \$2,000 for Master's + 30 for a total of \$65,860.00 for the 2018-19 school year

Kraig Aukerman - Lead Teacher, \$1,500 stipend for lead teacher duties at the GCLC at GCCC. Stipend to be divided in half and paid at end of 1st semester and end of school year

Grace Schoessow - Early Childhood Mental Health Consultant, 1-year contract, 177 days, Step 6 Supervisor Masters Salary Schedule @ \$64,550.94 + \$1,934.43 For Master's + 30 for a total of \$66,485.37 for 2018-19 school year

Megan Gillahan - Greeneview Preschool Intervention Specialist, 1-year contract, 183 days, Step 1 Bachelors @ \$37,076.00 for 2018-19 school year

Resignations

Lynne Calhoun - LC Teacher, effective end of 2017-18 school year
Taylor Freshour - Greeneview Preschool Teacher
Stacey Whittaker - Pax Coach, effective end of 2017-18 school year

Moved by Mr. Eppers, seconded by Dr. Frank that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Dr. Frank, aye; Mr. Eppers, aye; Mr. Cross, aye.
Motion carried.

Approve "Part Time" Fairborn Digital Staff

2018-108

Continued employment for 2018-19 school year

John Bragg	Kristie Gray	Sheila Grimm	William Howard
Julie Jones	Shari Little	Kenneth Moore	Pat Quinter
Mitchell Waterman	Eric Wright	Hope Young	

Resignation

Douglas Coy- resignation effective end of 2017-18 school year

Moved by Dr. Frank, seconded by Mr. Eppers that the Personnel Recommendations be approved.

Vote: Dr. Frank, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Handbooks and Organizational Chart for 2018-19 school year

2018-109

LPDC Handbook
Employee Handbook
Learning Center Handbook
Academy, INC and OA Handbooks
Organizational Chart for 2018-19 school year

Moved by Mr. Cross, seconded by Dr. Frank that the Handbooks and Organizational Chart be approved.

Vote: Dr. Frank, aye; Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve FY18 Reconciliation of Service Costs with Districts

2018-110

The Treasurer requested the following FY18 District Reconciliations for services be approved.

Refunds to:
Fairborn City Schools \$70,739.51
Miamisburg City Schools 143.48

Invoiced of:
Beavercreek City Schools \$399,681.09
Xenia Community Schools \$128,098.24

Yellow Springs EV Schools	\$10,526.97
Cedar Cliff Local Schools	\$13,417.23
Greeneview Local Schools	\$168,800.18
Bellbrook-Sugarcreek Schools	\$59,117.26
Greene County Career Center	\$4,928.63
Northmont Schools	\$90,958.36
Vandalia-Butler Schools	\$83,876.43
Fairborn Digital Academy	\$8,277.68
Global STEM Academy	\$1,420.42
St. Luke (Beavercreek)	\$24,163.04
St. Brigid (Xenia)	\$19,543.75

Moved by Mr. Snell, seconded by Mr. Cross that the Reconciliations be approved. be approved.

Vote: Mr. Eppers, aye; Mr. Cross, aye; Mr. Snell, aye; Dr. Frank, aye.
Motion carried.

Approve Academy/OA/INC Administrative Assistant Job Description

2018-111

Moved by Mr. Eppers, seconded by Dr. Frank that the Academy/OA/INC Administrative Assistant Job Description be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Dr. Frank, aye; Mr. Eppers, aye.
Motion carried.

Approve 2018-2019 School Year Contract Service Agreements

2018-112

Northmont Schools	as stated in Agreement
Miami Valley School	\$23,976.00
DECA	\$67,132.00
St. Luke School	\$44,400.00
Xenia CSD PAX GBG	\$17,918.81

Moved by Mr. Cross, seconded by Mr. Eppers that the Service Agreements be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Dr. Frank, aye; Mr. Eppers, aye.
Motion carried.

There being no further business to come before the Board, Mr. Snell adjourned the Meeting at 10:49 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

New Employee Orientation –August 8, 2018 - 8:30-11:30 a.m.

Substitute Teacher/Aide Training – August 8, 2018 1-3 p.m.

CPI Training – August 9, 2018 8:30-3:30 p.m.

Regular Board Meeting – August 9, 2018 @ 9:30 a.m.

Alice Training – August 10, 2018 – 8:00 – 11:30 and 12:30-3:30 p.m. ESC

ESC Opening Day Meeting - August 14, 2018 @ 8:30 a.m.